

Sätergläntan

INSTITUTET FÖR SLÖJD OCH HANTVERK

IFYLLS AV SÄTERGLÄNTAN

Ankomstdatum

Signatur

Behörig ja nej

APPLICATION

SLÖJD OCH HANTVERK - FORM OCH KULTUR

HOW TO APPLY

1. Fill in this form, by hand or on a computer.
2. Enclose a copy of your passport or other proof of identity.
3. Enclose the documents you need as proof of your previous education/work experience (see the last page of this form).
4. Submit your application:

- by e-mail to ansokan@saterglantan.se

or

- by post to Sätergläntan, Knippbodarna 119,
793 41 Insjön, Sweden

Last day for application is 15th of April

Applications for any remaining places may be submitted until the start of the autumn term.

GENERAL QUALIFICATIONS

Diploma from completed high school/upper secondary school or equivalent education,

or

by recognition of prior learning corresponding to high school/upper secondary school or equivalent education.

If you are applying for year 2 or 3, an approved result is required from Slöjd och hantverk – form och kultur year 1 or 2,

or

recognition of prior learning, other education and/or work experience corresponding to years 1 and 2 respectively.

OUR SELECTION METHODS

- ❖ Final grades from high school (or equivalent) in Swedish or English, Maths and Aesthetic subject.
- ❖ Other education in arts or crafts
- ❖ Relevant work experience
- ❖ Experience of crafts through practise
- ❖ Personal goals and motivation to study (interview)

SPECIALIZATION

First-hand choice

blacksmithing sewing wood weaving

YEAR

1 2 3

Second-hand choice

blacksmithing sewing wood weaving

ABOUT YOU

FIRST NAME	SURNAME	PERSONAL PRONOUNS (he/she/they etc)
DATE OF BIRTH (year-month-day)	ADDRESS	ZIP CODE AND TOWN
COUNTRY	E-MAIL ADDRESS	TELEPHONE NUMBER

Personal data will be processed

HIGH SCHOOL/UPPER SECONDARY SCHOOL OR EQUIVALENT

NAME OF SCHOOL	EDUCATION/PROGRAMME	YEAR	APPENDIX NO

I CLAIM RECOGNITION OF PRIOR LEARNING

Check this box if you do not have a completed high school/upper secondary school education.

Applicants who claim recognition of prior learning as a means of qualification will be contacted by Sätergläntan for assessment of your qualifications.

PREVIOUS STUDIES AT SÄTERGLÄNTAN

Applicants for year 2 and 3 who have previously studied at Sätergläntan fill in below.

Applicants for year 1 or those who have not previously studied at Sätergläntan can skip this box.

SPECIALIZATION	DATE FROM-TO	APPENDIX NO
SPECIALIZATION	DATE FROM-TO	APPENDIX NO

OTHER EDUCATION IN ARTS, CRAFTS OR AESTHETIC SUBJECTS

NAME OF SCHOOL	EDUCATION/PROGRAMME	DATE FROM-TO	APPENDIX NO
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RELEVANT WORK EXPERIENCE IN ARTS, CRAFTS OR AESTHETIC PROFESSIONS

NATURE OF WORK	DATE FROM-TO	MONTHS/YEARS	APPENDIX NO
NATURE OF WORK	DATE FROM-TO	MONTHS/YEARS	APPENDIX NO
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EXPERIENCE OF CRAFTS

In short, describe your previous experience of crafts. It does not have to be your chosen specialisation.

PERSONAL LETTER

Describe why you are applying for this education and how you intend to use your knowledge in the future.

CURRENT OCCUPATION

WORK/STUDIES/OTHER	FROM DATE	APPENDIX NO

APPENDICES - certificates and credentials

Enclose the documents you wish to invoke in your application. Sätergläntan cannot assess merits that lack documentation. Therefore, make sure to request a certificate from education providers, courses, jobs, etc. that you wish to enclose with your application.

Please ensure that the following criteria are met:

Education certificates/diplomas

- ❖ The certificate must be signed or stamped by the school/education provider.
- ❖ Course content, date and extent (number of weeks/semesters/credits, etc.) of the education must be clearly stated in the certificate.

Jobs and work experience

Please note: An employment contract does not count as a certificate. It must be a special certificate of service.

- ❖ The certificate must be signed or stamped by the manager or equivalent person.
- ❖ Date of employment and extent (hours per week or month/part time/full time etc.) must be clearly stated in the certificate.
- ❖ If you are or have been self-employed, enclose a description of the nature of the work you have performed within your business, as well as the date and extent of your work (hours per week or month/part time/full time etc.)
- ❖ If you have had an internship, apprenticeship or been volunteering, ask for a certificate that describes the work you have done and see that all the criteria stated above are met.

General

- ❖ If the document is scanned or photographed, the text must be fully legible. The certificate must be able to be printed on A4 size paper.
- ❖ If the certificate consists of several pages, all pages must be included.
- ❖ All attachments, documents and images should be in .pdf or .jpeg format.
- ❖ Attachments to e-mails must be *attached*, not included in the message itself.
- ❖ All appendices should be named according to the following principle:
"Appendix no, First name Last name", eg "Appendix 1, Anna Andersson".
- ❖ If you submit your application in paper form, the appendix number must be noted in the upper right-hand corner of each document.

Learn more about Sätergläntan and how to apply on our website:

www.saterglantan.se/ansokan